

**LIBRARIAN
ADULT SERVICES DIVISION
BEAVERTON CITY LIBRARY**

SALARY RANGE: \$21.66- \$29.04 per hour
40 hours per week

CLOSING DATE: Tuesday, December 3, 2013

ABOUT THE JOB: We are looking for an enthusiastic, experienced, innovative and customer-service oriented librarian to join the Adult Services Team at the Beaverton City Library. Assist our team's efforts to create innovative library services and programming that meet the changing needs of our diverse community. Extensive experience in public library programming, reference work, community collaboration, and collection development is highly desirable.

ESSENTIAL FUNCTIONS OF THE JOB: A Librarian in the Adult Services Division works in a variety of settings both inside and outside libraries, serving a diverse array of patrons by: developing and implementing programs, and services; answering reference and reader's advisory questions in all fields of knowledge; developing an assigned area of the library's collection. This position requires evening and weekend work.

TO QUALIFY: Requires a Master's degree in library science from an ALA approved program plus experience in reference work.

Requires considerable knowledge of practices, principles and philosophy of modern library science, reference tools and library classifications systems, book selection tools. Requires the ability to establish and maintain effective working relationships with other employees and the general public.

Requires a valid driver's license and the ability to meet the City's driving standards; good understanding of computer technology and its uses in a library environment.

HOW TO APPLY: All interested individuals may apply by submitting a City application form **and completed supplemental question** to the Human Resources Department, Beaverton City Hall, 4755 SW Griffith Drive (Mailing address: P.O. Box 4755) Beaverton, OR 97005. Applications may be completed on our website at www.beavertonoregon.gov.

Supplemental question: Please describe how your knowledge, experience and abilities would make you a good fit for this position.